

Master Price List 2024

Type	Code	Course Name	Duration	Online* + GST		Group* + GST		Early Bird* + GST		Standard Face-to-Face + GST		
Foundational	CAP	Contract Administration Essentials (Projects)	1 day	\$ 795.00	\$ 874.50	\$ 750.00	\$ 825.00	\$ 869.00	\$ 955.90	\$ 935.00	\$ 1,028.50	
	CAS	Contract Administration Essentials (Services)	1 day	\$ 795.00	\$ 874.50	\$ 750.00	\$ 825.00	\$ 869.00	\$ 955.90	\$ 935.00	\$ 1,028.50	
	CIE	Contract Insurance Essentials	1/2 day	\$ 470.00	\$ 517.00	\$ 484.00	\$ 532.40	\$ 544.50	\$ 598.95	\$ 605.00	\$ 665.50	
	CIC	Construction Industry Contracts	1 day	\$ 795.00	\$ 874.50	\$ 750.00	\$ 825.00	\$ 869.00	\$ 955.90	\$ 935.00	\$ 1,028.50	
	CNF	Contract Negotiation Fundamentals	1 day	\$ 795.00	\$ 874.50	\$ 750.00	\$ 825.00	\$ 869.00	\$ 955.90	\$ 935.00	\$ 1,028.50	
	DMG	Document Management	1 day	\$ 795.00	\$ 874.50	\$ 750.00	\$ 825.00	\$ 869.00	\$ 955.90	\$ 935.00	\$ 1,028.50	
	ETC	EOT Claims	1/2 day	\$ 470.00	\$ 517.00	\$ 484.00	\$ 532.40	\$ 544.50	\$ 598.95	\$ 605.00	\$ 665.50	
	LCA	Contract Law for Contract Administrators	1/2 day	\$ 470.00	\$ 517.00	\$ 484.00	\$ 532.40	\$ 544.50	\$ 598.95	\$ 605.00	\$ 665.50	
	MCC	Managing Commercial Contracts	1 day	\$ 795.00	\$ 874.50	\$ 750.00	\$ 825.00	\$ 869.00	\$ 955.90	\$ 935.00	\$ 1,028.50	
	MKS	Managing KPI's for Security Contracts	1/2 day	\$ 470.00	\$ 517.00	\$ 484.00	\$ 532.40	\$ 544.50	\$ 598.95	\$ 605.00	\$ 665.50	
	SOP	Security of Payment	1/2 day	\$ 470.00	\$ 517.00	\$ 484.00	\$ 532.40	\$ 544.50	\$ 598.95	\$ 605.00	\$ 665.50	
	VOT	Variations	1/2 day	\$ 470.00	\$ 517.00	\$ 484.00	\$ 532.40	\$ 544.50	\$ 598.95	\$ 605.00	\$ 665.50	
Specialist	ACC-1	Administration of Construction Contracts - Module 1	2 days	\$ 1,365.00	\$ 1,501.50	\$ 1,375.00	\$ 1,512.50	\$ 1,485.00	\$ 1,633.50	\$ 1,595.00	\$ 1,754.50	
	ACC-2	Administration of Construction Contracts - Module 2	2 days	\$ 1,365.00	\$ 1,501.50	\$ 1,375.00	\$ 1,512.50	\$ 1,485.00	\$ 1,633.50	\$ 1,595.00	\$ 1,754.50	
	AFM	Administration of Facilities Management Contracts	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	ASC	Administration of Services Contracts	2 days	\$ 1,365.00	\$ 1,501.50	\$ 1,375.00	\$ 1,512.50	\$ 1,485.00	\$ 1,633.50	\$ 1,595.00	\$ 1,754.50	
	CAU	Contract Auditing Skills	2 days	\$ 1,365.00	\$ 1,501.50	\$ 1,375.00	\$ 1,512.50	\$ 1,485.00	\$ 1,633.50	\$ 1,595.00	\$ 1,754.50	
	CDN	Contract Drafting and Negotiations	2 days	\$ 1,365.00	\$ 1,501.50	\$ 1,375.00	\$ 1,512.50	\$ 1,485.00	\$ 1,633.50	\$ 1,595.00	\$ 1,754.50	
	CMS	Contract Management for Superintendents	2 days	\$ 1,365.00	\$ 1,501.50	\$ 1,375.00	\$ 1,512.50	\$ 1,485.00	\$ 1,633.50	\$ 1,595.00	\$ 1,754.50	
	CSI	Contract Supervisors and Inspectors Course	2 days	\$ 1,365.00	\$ 1,501.50	\$ 1,375.00	\$ 1,512.50	\$ 1,485.00	\$ 1,633.50	\$ 1,595.00	\$ 1,754.50	
	CSW	Contract Superintendent's/Rep's Workshop	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	DAA	Tender Management - Documents, Assessment & Award	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	EMC	Engaging and Managing Consultants	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	EOT	EOT Workshop	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	ICC	Introduction to Construction Claims	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	MIC	Management of Infrastructure Contracts	2 days	\$ 1,365.00	\$ 1,501.50	\$ 1,375.00	\$ 1,512.50	\$ 1,485.00	\$ 1,633.50	\$ 1,595.00	\$ 1,754.50	
	MIT	Managing ICT Contracts	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	MVC	Managing Vendor Contracts	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	NSC	Negotiation Skills for Contract Managers Workshop	2 days	\$ 1,365.00	\$ 1,501.50	\$ 1,375.00	\$ 1,512.50	\$ 1,485.00	\$ 1,633.50	\$ 1,595.00	\$ 1,754.50	
	PDS	Preparing and Defending Security of Payment Claims	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	PGS	Procurement of Goods and Services	2 days	\$ 1,365.00	\$ 1,501.50	\$ 1,375.00	\$ 1,512.50	\$ 1,485.00	\$ 1,633.50	\$ 1,595.00	\$ 1,754.50	
	PSS	Preparing Scopes of Work and Specifications	2 days	\$ 1,365.00	\$ 1,501.50	\$ 1,375.00	\$ 1,512.50	\$ 1,485.00	\$ 1,633.50	\$ 1,595.00	\$ 1,754.50	
	PWQ	Preparing Winning Quotes, Tenders & Proposals	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	SPW	Superintendent's Workshop	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	USA	Understanding Superintendent Administered Contracts	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	WSC	Writing Scopes of Work	1.5 days	\$ 1,150.00	\$ 1,265.00	\$ 1,155.96	\$ 1,271.55	\$ 1,248.43	\$ 1,373.27	\$ 1,340.91	\$ 1,475.00	
	WCE	Scopes of Work Practice Workshops	2 days	\$ 1,365.00	\$ 1,501.50	\$ 1,375.00	\$ 1,512.50	\$ 1,485.00	\$ 1,633.50	\$ 1,595.00	\$ 1,754.50	
	WSP	Writing Specifications	1.5 days	\$ 1,150.00	\$ 1,265.00	\$ 1,155.96	\$ 1,271.55	\$ 1,248.43	\$ 1,373.27	\$ 1,340.91	\$ 1,475.00	
	WTR	Writing Technical Reports	1 day	\$ 850.00	\$ 935.00	\$ 852.50	\$ 937.75	\$ 924.00	\$ 1,016.40	\$ 990.00	\$ 1,089.00	
	Master	ACA	Advanced Contract Administration	2 days	\$ 1,450.00	\$ 1,595.00	\$ 1,476.29	\$ 1,623.92	\$ 1,618.45	\$ 1,780.30	\$ 1,695.00	\$ 1,864.50
		ACA1	Advanced Contract Administration I	1 day	\$ 925.00	\$ 1,017.50	\$ 850.00	\$ 935.00	\$ 997.82	\$ 1,097.60	\$ 1,075.00	\$ 1,182.50
		ACA2	Advanced Contract Administration II	1 day	\$ 925.00	\$ 1,017.50	\$ 850.00	\$ 935.00	\$ 997.82	\$ 1,097.60	\$ 1,075.00	\$ 1,182.50
ACA3		Advanced Contract Administration III	1 day	\$ 925.00	\$ 1,017.50	\$ 850.00	\$ 935.00	\$ 997.82	\$ 1,097.60	\$ 1,075.00	\$ 1,182.50	
ACM		Advanced Contract Management	1 day	\$ 925.00	\$ 1,017.50	\$ 850.00	\$ 935.00	\$ 997.82	\$ 1,097.60	\$ 1,075.00	\$ 1,182.50	
CNM		Contract Negotiation Masterclass	1 day	\$ 925.00	\$ 1,017.50	\$ 850.00	\$ 935.00	\$ 997.82	\$ 1,097.60	\$ 1,075.00	\$ 1,182.50	
CPN		Contract Awareness for Principals	1 day	\$ 925.00	\$ 1,017.50	\$ 850.00	\$ 935.00	\$ 997.82	\$ 1,097.60	\$ 1,075.00	\$ 1,182.50	
MPP		Managing Procurement in Complex Projects	1 day	\$ 925.00	\$ 1,017.50	\$ 850.00	\$ 935.00	\$ 997.82	\$ 1,097.60	\$ 1,075.00	\$ 1,182.50	
RCC		Reviewing Contract Conditions	1 day	\$ 925.00	\$ 1,017.50	\$ 850.00	\$ 935.00	\$ 997.82	\$ 1,097.60	\$ 1,075.00	\$ 1,182.50	
ACS		Advanced Contract Management for Superintendents	2 days	\$ 1,450.00	\$ 1,595.00	\$ 1,476.29	\$ 1,623.92	\$ 1,618.45	\$ 1,780.30	\$ 1,695.00	\$ 1,864.50	
DCG		D&C Contracts - Getting it Right	2 days	\$ 1,450.00	\$ 1,595.00	\$ 1,476.29	\$ 1,623.92	\$ 1,618.45	\$ 1,780.30	\$ 1,695.00	\$ 1,864.50	
DMW		Decision Making and Writing for Superintendents	2 days	\$ 1,450.00	\$ 1,595.00	\$ 1,476.29	\$ 1,623.92	\$ 1,618.45	\$ 1,780.30	\$ 1,695.00	\$ 1,864.50	
PAE		Preparing & Assessing EOT Claims	2 days	\$ 1,450.00	\$ 1,595.00	\$ 1,476.29	\$ 1,623.92	\$ 1,618.45	\$ 1,780.30	\$ 1,695.00	\$ 1,864.50	
TAR		Tender Administration	2 days	\$ 1,450.00	\$ 1,595.00	\$ 1,476.29	\$ 1,623.92	\$ 1,618.45	\$ 1,780.30	\$ 1,695.00	\$ 1,864.50	