



Registration Form

To register please return your completed registration form by email to trainingco@ccintl.com.au, by fax to CCI on (07) 3236 2046 or post it to PO Box 10500, Adelaide Street, Brisbane, Queensland 4000



office use only

PUBLIC COURSE DETAILS

Course Name: _____ Course Dates: _____ Course Location: _____

CONTACT DETAILS

Company Name: _____ ABN: _____ Contact Name: _____

Company Postal Address: _____

Contact No.: _____ Contact Email: _____

PARTICIPANT(S) DETAILS

First Name: _____ Surname: _____

Position: _____ Dietary Requirements: _____

Email: _____

First Name: _____ Surname: _____

Position: _____ Dietary Requirements: _____

Email: _____

First Name: _____ Surname: _____

Position: _____ Dietary Requirements: _____

Email: _____

Your investment includes: expert presentation, comprehensive workbook, meals and refreshments and attendance certificate.

PAYMENT CONDITIONS	TRANSFERS AND CANCELLATIONS	OUR DISCLAIMER
<p>Payment can be made online with registration or a tax invoice will be issued. Payment terms, where payment is not made with registration, are 14 days from invoice date or start of course date which ever is sooner.</p> <p>Invoice payment option is only offered when registration is made five (5) or more weeks prior course commencement. Registrations are not confirmed until payment is received in full.</p> <p>Early Bird discounts apply when registration and payment is received at least five (5) weeks prior to course commencement*</p> <p>Group discounts apply when three (3) registrations are received simultaneously and payment is received at least five (5) weeks prior to course commencement. Discounts cannot be combined*</p> <p>*Discounts are offered only for online credit card payment.</p>	<p>If you are unable to attend, written notice is required prior to course commencement.</p> <p>Transfers</p> <ul style="list-style-type: none"> - Greater than 4 weeks before a course Transfers from person to person or between courses do not attract any additional fee. - Less than 4 weeks before a course Transfers from person to person or between courses will attract a transfer fee of 10% of the course cost per transfer. <p>Cancellations</p> <ul style="list-style-type: none"> - Greater than 4 weeks before a course We will offer you a credit or a refund should you cancel more than four (4) weeks prior to course commencement. - 2 to 4 weeks before a course We will offer you a credit or a refund less 10% of the course fee for cancellations received 2-4 weeks prior to course commencement. - Less than 2 weeks before a course Unfortunately no credits or refunds will apply should you cancel less than two (2) weeks prior to course commencement. 	<p>CCI reserves the right at any time and without prior notice to change the venue presenters or course from that described in this brochure or online.</p> <p>CCI also reserves the right, at its absolute discretion and without further liability, to cancel or postpone any course. In such a case registrants (or their delegates) may attend the next available course free of any transfer fee.</p>

How did you hear about us?

Magazine or Newsletter Advertisement _____ Conference Flyer _____ Internet Search or CCI Website _____

CCI Email Colleague Electronic Newsletter _____ Other _____

PAYMENT DETAILS - To secure your place, payment must accompany this form. Payment may be made by the methods outlined below.

Purchase order to come or Purchase order no. is _____

Please fax registration form to (07) 3236 2046 or email to trainingco@ccintl.com.au

I am paying by Electronic Funds Transfer Amount (inc. GST) \$ _____ Tax invoice will be provided upon receiving registration form.

Please debit my credit card: Visa MasterCard Amex (1.5% surcharge applies)

Card no: _____ Verification Number: _____ Total amount: \$AU _____ Expiry Date: _____

Cardholder's name: _____ Cardholder's Signature: _____

A tax invoice and receipt for credit card payment will be emailed to the contact email address when payment has been processed.

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